



Live voting at the Annual General Meeting 2019

- AsBAA members will have the opportunity to vote for the Board of Directors live at the Annual General Meeting on 11 June 2019 at the Grand Hyatt Hotel, Singapore.
- Votes will be collected using a paper ballot slip. The ballot slip will be issued to the key contact person of each AsBAA member company.
- There is one vote per member.
- Upon arriving at the AsBAA AGM, your ballot slip will be passed to you. Please note that one ballot slip per member company will be prepared, replacement or additional slips cannot be issued for security purposes.
- The vote will take place during the AGM, after hearing from each prospective candidate.
- The votes will then be submitted to the election commissioner, counted, and verified.
- The elected board members will be announced live at the AsBAA AGM 2019.
- The elected board members will then adjourn and hold the first board meeting (during the AGM), and elect the chairperson from within this group. The remaining four candidates will take Vice-Chair positions.

Proxy voting up to 12:00pm 10 June 2019

- If you, the authorised key contact person at the AsBAA member company, is unable to be present at the AsBAA AGM 2019, you may submit a proxy vote.
- Please go to the AsBAA website: <https://asbaa.org/event/asbaa-annual-general-meeting-2019/> and download the proxy voting form.
- Once completed, please email a scanned / PDF copy of the form to cathy.chiu@asbaa.org before 12:00 Noon (GMT +8) on Monday 10th June 2019.
- Proxy votes will then be submitted to the election commissioner, counted, and verified.

Live Web Conference of the AGM

- If you are unable to be physically present at the AGM, you can join via web conference.
- The joining details are as follows:

We will use 'Zoom' as our Web Conference tool.

A solid internet connection is required!

You can join via your Computer, Tablet, or Smart Phone.

Please download the applicable app via the Zoom Download Centre:

https://zoom.us/download#client_4meeting

Connect to the web conference and the conference audio via the Internet (Device Audio) by clicking the link below, or copy and paste the link into your web browser or Zoom app – No separate phone dial-in is required.

Conference/Meeting URL: <https://tagaviationasia.zoom.us/j/5506507500>



Zoom Meeting ID: 550 650 7500

***If you have a poor / unstable internet connection, or are on data roaming and aren't able to use your mobile data to join the conference audio, the following link provides backup dial in numbers: <https://zoom.us/j/aScRZYQLN>

Note:

- We recommend that you join the web conference 10 minutes before the meeting to see if you encounter any difficulties viewing the screen or hearing the audio.
- Please select your PC / device camera to 'off'.
- Your microphone will be muted by the meeting host. Please remember to unmute if you wish to speak, or you can also try to use the 'raise hand' feature of the app.
- Best efforts will be made to ensure the web conferencing works well, however, ASBAA accepts no responsibility or liability in the event that technology infrastructure is not working correctly.